

8 July 2020

Dear Y6-Y10 Parent/Carer

### **Urgent September Travel Survey – to support Local Authority Planning**

I write to ask for your urgent help, as we work closely with Redcar & Cleveland Borough Council on a range of planning matters ahead of the reopening of schools in September.

In order to help my colleagues within the Local Authority with their planning for appropriate transport provision when the autumn term begins, I respectfully ask that every parent or carer completes a quick online survey regarding intended travel arrangements in September for all children getting to/from Outwood Academy Normanby, as soon as is possible. It takes a minute or so.

I appreciate there have been several surveys before and during lockdown, but I am sure you will understand their necessity given ever changing circumstances. Each survey requires quite some work ensuring 100% completion, as my colleagues check for responses against our whole school roll of students.

The survey link is here: <https://forms.gle/dCRuUNsv8kUSgkqy6>

**Please can you complete this by 9am Monday 13 July at the latest.**

We'd be grateful if you could complete the link for each of your children in current Years 6 – 10.

Please note that personal details will NOT be passed to the local authority. We need to collect student/parent names in order to check for full coverage. We WILL be sharing total numbers using each form of transport and comments.

I trust that you and your loved ones are well at this difficult time, and wanted to thank you again for your continued support of the school. It is still very much appreciated.

Yours faithfully



Andrew Wappat  
Principal